

Interim 2026 UCLA Student Conduct Code

Introduction

In order to carry out the objectives of teaching, research, and public service, the University has an obligation to maintain conditions under which the work of the University can go forward freely, in accordance with the highest standards of quality, institutional integrity, and freedom of expression, with full recognition by all concerned of the rights and privileges, as well as the responsibilities, of those who comprise the University community. UCLA students assume these privileges and responsibilities upon admission and cannot use ignorance of these policies as a justification for violating community standards.

UCLA's reputation for academic excellence and institutional integrity is among our most valued assets; as such, academic integrity is of paramount importance to our institution and it is vital that the institution do all within our power to maintain these standards.

As a leader in health and health care, as well as environmental research, policy, practice, and education, UCLA has implemented a Tobacco-Free policy to create a healthy environment for all those who learn, work, and spend much of their time at UCLA. See [UCLA Policy 810 – Tobacco-Free Environment](#).

Guided by our [UCLA Principles of Community](#), we strive to provide and maintain an inclusive excellence that encompasses our high academic standards and the recognition that diversity is essential to maintaining this standard of excellence.

Students are members of both society and the academic community with attendant rights and responsibilities. Students are expected to make themselves aware of and comply with the law, and with University and campus policies and regulations. While many of UCLA's policies and regulations parallel federal, state and local laws, UCLA's standards may be set higher.

The regulations within the *UCLA Student Conduct Code* ("Code") have been developed to create and maintain a safe, supportive, and inclusive campus community that engages students in order to foster their academic success, personal growth and responsible citizenship. Students are considered to be maturing adults, capable of making their own decisions, as well as accepting the consequences for those decisions. The student conduct process has been established to respond to incidents involving allegations of prohibited behavior. This process provides educational opportunities which encourage students to evaluate their own actions, consider their own decision making, and acquire new skills to improve their choices in the future.

The [University of California Policy on Sexual Violence and Sexual Harassment](#) (UC SVSH), [University of California Policy on Anti-Discrimination](#) (UC Anti-Discrimination), and [University of California Policies Applying to Campus Activities, Organizations, and Students](#) (UC PACAOS) have been incorporated into the *UCLA Student Conduct Code* either by adapting or inserting verbatim the language of the policies.

Under the [UCLA Student Group Conduct Code](#), Student Groups may be subject to disciplinary action as a result of actions of individual members of the group while acting in concert with or representing the group. Individual students can also be held accountable for their individual behavior as part of a group, as student group leaders, or signatories for the consequences of a group's programs, activities, or behaviors; such students can be held accountable regardless of whether they maintain student leader or signatory status.

In accordance with applicable Federal and State law and University policy, UCLA does not discriminate on the basis of race, religion, color, citizenship, national or ethnic origin, ancestry, sex (including pregnancy, childbirth, lactation or related medical conditions), gender, gender identity, gender expression, gender transition, sexual orientation, physical or mental disability (including having a history of a disability or being regarded as being disabled), medical condition (cancer-related or genetic characteristics), predisposing genetic information (including family medical history), marital status, age (at least 40 years of age in employment context), or veteran or military status. The UC [Anti-Discrimination](#) policy covers admission and access to, as

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well as behaviors in, all University programs and activities. The University also prohibits [sexual harassment and sexual violence](#). Students may contact the UCLA Civil Rights Office, the Office of the Dean of Students, the Office of Student Conduct, and Student Legal Services, and the Office of Ombuds Services for more information concerning these policies.

I. Definitions

A. Advisor

An Advisor is any individual accompanying a Student throughout the student conduct review process. The Advisor may be any person, including an advocate, attorney, friend, or parent who is not otherwise a party or witness involved in the matter being reviewed by the Office of Student Conduct. A student may select an Advisor of their choosing or request the University to provide them one. A Student may be accompanied by their Advisor at any meeting or proceeding that is part of the student conduct review process. While the Advisor may provide support, guidance, and advice to the Student that the Advisor is accompanying, the Advisor is not permitted to speak for or otherwise disrupt a Student Conduct Review or Student Conduct Hearing. The University reserves the right to exclude an Advisor who does not abide by these procedures.

The Advisor selected by the student or provided by the campus will have access to training provided by the campus regarding its procedures for student conduct review and resolution process.

If a student has requested an Advisor be assigned to them, the process will not begin without an advisor being identified. However, the conduct process will not be delayed due to repeated or ongoing unavailability of a particular Advisor.

A student may give written permission for an Advisor to be copied on communication from the Office of Student Conduct to the student during a student conduct review and resolution process.

To limit the disclosure of private student information, only accused students are permitted to have an Advisor.

B. Campus

The term “campus” means a University of California location, including the Office of the President, the Division of Agriculture and Natural Resources, and each Department of Energy Laboratory operated by the University.

C. Chancellor

For the purposes of this policy, the term “Chancellor” refers to the UCLA Chancellor, or designee.

D. Days

For purposes of this policy, the term “Days” means University business days. It does not include Saturdays, Sundays, or days on which the campus is closed.

E. Dean of Students

For the purposes of this policy, the term “Dean of Students” is an individual, or designee, who oversees the Office of the Dean of Students.

F. Director

For the purposes of this policy, the term “Director” is an individual, or designee, who oversees the Office of Student Conduct.

G. Reviewer

For the purposes of this policy, the term “Reviewer” refers to an individual, or designee, who administers the Student Conduct Review of a matter reported to the Office of Student Conduct.

H. Hearing Administrator

For the purposes of this policy, the term “Hearing Administrator” is an individual, or designee, who schedules, coordinates, and administers the proceedings of matters related to the Student Conduct Hearing (see Section III.K).

I. Hearing Body

For the purposes of this policy, the term “Hearing Body” is the composition of those who serve to review allegations of Prohibited Behavior through the proceedings of the Student Conduct Hearing (see Section III.K).

J. Hearing Officer

For the purposes of this policy, the term “Hearing Officer” is an individual who serves to review allegations of Prohibited Behavior and who chairs the proceedings of the Student Conduct Hearing (see Section III.K). A Hearing Officer is a University faculty member, staff member, or faculty or staff emeriti appointed by the VCSA. A Hearing Officer is appointed for one to three years, or until a successor has been appointed. A Hearing Officer can either fully represent or be part of the composition of a Hearing Body.

K. Insufficient Information

Insufficient Information means that the available information is insufficient to support the potential finding of a violation of the *UCLA Student Conduct Code* based on the preponderance of evidence standard.

L. Notice

Whenever this policy requires giving Notice to any Student, sending such Notice to the electronic or physical mailing address most recently provided by the Student to the Registrar through MyUCLA will give rise to a conclusive presumption that Notice has been given as of the date of the mailing.

M. Official University Email Account

The Official University Email Account is the email address that the Student has most recently provided to the UCLA Registrar’s Office through MyUCLA.

N. Panel Member

For the purposes of this policy, the term “Panel Member” is an individual who serves to review allegations of Prohibited Behavior, through the proceedings of the Student Conduct Hearing (see Section III.K). A Panel Member is a University faculty member, staff member, faculty or staff emeriti, or student appointed by the VCSA. A Panel Member is appointed for one to three years, or until a successor has been appointed. A Panel Member may be part of the composition of a Hearing Body.

O. Standard of Proof

The Standard of proof that will be used in a Student Conduct Review and in Student Conduct Hearings is “preponderance of evidence,” i.e., the University must prove that it is more likely than not that the student committed the misconduct of which they are accused.

P. Student

For the purposes of this policy, the term “Student” means an individual who is accused of engaging in Prohibited Behavior, for whom the University maintains student records, and who:

1. is enrolled in or registered with an academic program of the University;
2. has completed the immediately preceding term and is eligible for re-enrollment, including the recess periods between academic terms; or
3. Is on an approved educational leave or other approved leave status, including under suspension, or is on filing-fee status.

This policy also applies to the following:

1. applicants who become students, for offenses committed as part of the application process;
2. applicants who become students, for offenses committed on campus and/ or while participating in University related events or activities that take place following a student's submittal of the application through their official enrollment; and
3. former students for offenses committed while a student.

Q. Student Conduct Hearing

For the purposes of this policy, the term "Student Conduct Hearing" or "Hearing" refers to an administrative proceeding organized by the Office of Student Conduct to determine if there is a violation of the UCLA Student Conduct Code. Such proceeding is only applicable when a Student Conduct Review has determined a preliminary finding that a student has engaged in Prohibited Behavior that warrants separation from the University (see Section III.K). Hearings are facilitated virtually (not in-person). Hearings are facilitated by a Hearing Body.

R. Student Conduct Review

For the purposes of this policy, the term "Student Conduct Review" or "Review" refers to an administrative review process conducted by the Office of Student Conduct to determine if there is a violation of the UCLA Student Conduct Code. Reviews are facilitated either in-person or virtually.

S. Support Person

A Support Person is any individual accompanying a Student during any stage of the Student Conduct Review and Administrative Resolution process. The Support Person may be any person, including an advocate, attorney, friend, or parent, who is not otherwise a party or witness involved in the matter being reviewed by the Office of Student Conduct. The Student may be accompanied by a Support Person in addition to an Advisor at any meeting in the Student Conduct Review or in the Student Conduct Hearing, as outlined in this Code. The role of the Support Person is only to provide support. The Support Person is not permitted to speak or participate in, or otherwise disrupt, a Student Conduct Review or Student Conduct Hearing.

To limit the disclosure of private student information, only accused students are permitted to have a Support Person.

T. University

The term "University" means the University of California and includes all campuses, the Office of the President, the Division of Agriculture and Natural Resources, and each Department of Energy Laboratory operated by the University.

U. Witness

"Witness" means someone participating in a Student Conduct meeting or proceeding that is a part of the review and resolution process outlined in this Code, either in person, by video, audio, or other forms of electronic communication, or through a written statement prepared for the purposes of the meeting or proceeding. Witnesses are not required to participate at any point in the student conduct process.

V. VCSA

For the purposes of this policy, the term "VCSA" refers to the UCLA Vice Chancellor, Student Affairs, or designee.

II. Student Conduct Policies

Students may be held accountable for the types of misconduct set out in Section II.C. The Dean may take action whether or not such misconduct also violates the law, and whether or not proceedings are, have been, or may be brought in the courts involving the same acts. Because of this, students may be involved in University conduct proceedings before, after, or during court proceedings.

Application

The *UCLA Student Conduct Code* procedures do not apply to student conduct violations involving sexual violence and sexual harassment (including sexual assault, domestic violence, dating violence, and stalking of a sexual nature, etc.). All such violations and the applicable student discipline procedures for responding to such conduct are instead addressed by the *University of California Policy on Sexual Violence and Sexual Harassment* and any local procedures currently in effect. When applicable, relevant provisions of the *UCLA Student Conduct Code* are referred to directly or incorporated by any local procedures currently in effect to adjudicate student conduct violations that occur in connection with violations of sexual violence and sexual harassment.

Student conduct violations involving sexual violence (including sexual assault, relationship violence, and stalking) and sexual harassment are prohibited by the *University of California Policy on Sexual Violence and Sexual Harassment* as well as the *Code*. For incidents involving allegations that could constitute conduct prohibited by the *University of California Policy on Sexual Violence and Sexual Harassment*, see the local procedures currently in effect.

The *UCLA Student Conduct Code* procedures do not apply to student conduct violations involving discrimination, harassment, or retaliation of an individual on the basis of an individual's actual or perceived protected category, including race, religion, color, citizenship, national or ethnic origin, ancestry, sex (including pregnancy, childbirth, lactation or related medical conditions), gender, gender identity, gender expression, gender transition, sexual orientation, physical or mental disability (including having a history of a disability or being regarded as being disabled), medical condition (cancer-related or genetic characteristics), predisposing genetic information (including family medical history), marital status, age (at least 40 years of age in employment context), or veteran or military status. All such violations and the applicable student discipline procedures for responding to such conduct are instead addressed by the UC Anti-Discrimination policy, *PACAOS Appendix G: Student Investigation and Adjudication Framework*, and any local procedures currently in effect. When applicable, relevant provisions of the *UCLA Student Conduct Code* are referred to directly or incorporated by any local procedures currently in effect to adjudicate student conduct violations that occur in connection with violations of discrimination, harassment, and retaliation.

A. Jurisdiction

The University has jurisdiction over student conduct that occurs on University property, or in connection with official University programs or functions whether on or off University property. The University may, at its sole discretion, exercise jurisdiction over student behavior that occurs off campus and that would violate student conduct policies or regulations when:

1. the alleged misconduct indicates the student poses a threat to the safety or security of any individual; or
2. the alleged misconduct involves academic work or the forgery, alteration or misuse of any University document, record, key, electronic device, or identification.

In determining whether or not to exercise off-campus jurisdiction, the University may consider factors including but not limited to, the seriousness of the alleged misconduct; whether an alleged victim is a member of the campus community; the ability of the University to gather information, including the statements of witnesses; and whether the off-campus conduct is part of a series of actions that occurred both on and off campus.

B. No Contact Directives

A Student may be directed to not intentionally approach, telephone, send anything via campus mail, regular mail, e-mail or text message, or otherwise contact or communicate with another specified individual, including through a third party or social media. These directions will not terminate the Student's status as a student, and will not

be construed as an allegation of misconduct nor a finding of responsibility on the part of any student. However, violation of these directions may be misconduct prohibited by Section 102.16 (Failure to Comply) and Section 102.27 (Unwanted Personal Contact) of the Code. Such directive will become void if the Student no longer meets the definition of a Student, as defined in this policy; if both parties who are Students agree in writing that the directive is no longer needed; if the other specified individual is not a Student and loses affiliation with the University; or if the other specified individual requests in writing that the directive is no longer needed.

C. Prohibited Behavior

Students may be held accountable for committing or attempting to commit a violation of this Code or for assisting, facilitating, or participating in the planning of an act that violates this Code (or an act that would be in violation of this Code if it were carried out by a student).

102.01: Academic Dishonesty

All forms of academic misconduct or research misconduct, including, but not limited to, cheating, fabrication or falsification, plagiarism, multiple submissions or facilitating academic misconduct which occurs in academic exercises or submissions.

NOTE : Allegations involving students (paid or unpaid) who were working on externally (including federally) sponsored research projects or supported by externally (including federally) funded research training grants when Research Misconduct involving their supported work was alleged to have occurred, may be afforded a different procedure if the external sponsor requires a process for responding to allegations of Research Misconduct that is similar to, or based on the federal Research Misconduct regulations. In that case, allegations will be managed under [UCLA Policy 993: Responding to Allegations of Research Misconduct](#) and will be forwarded to the Research Integrity Officer (RIO) who will then determine whether an inquiry and/or review is warranted. Should a review be conducted, a copy of the Investigation Committee Report and the RIO's written determination of whether or not Research Misconduct occurred will be forwarded to the Dean, who may impose one or more sanctions, as appropriate. Otherwise, Section III of this Code is the applicable procedure for responding to allegations of fabrication by students.

In the event that the RIO determines that the research record needs to be corrected due to a finding that Research Misconduct occurred, the campus RIO will initiate a correction or retraction as appropriate.

For the purposes of the *UCLA Student Conduct Code*, the following definitions apply:

102.01a: Cheating

Cheating includes, but is not limited to, the use of unauthorized materials (including online sources such as Course Hero, GitHub, Chegg), information, or study aids in any academic exercise; the alteration of any answers on a graded document before submitting it for re-grading; or the failure to observe the expressed procedures or instructions of an academic exercise (e.g., unauthorized or prohibited use of artificial intelligence to compose or complete assignments, examination instructions regarding alternate seating, or conversation during an examination).

102.01b: Fabrication

Fabrication includes, but is not limited to, falsification or invention of any information or citation in an academic exercise, including Fabrication or Falsification of Research.

Fabrication of Research is making up data or results and recording or reporting them.

Falsification of Research is manipulating research materials, equipment or processes, or changing or omitting data or results such that the research is not accurately represented in the research record.

102.01c: Plagiarism

Plagiarism includes, but is not limited to, the use of another person's work (including words, ideas, designs, or data) without giving appropriate attribution or citation. This includes, but is not limited to, representing, with or without the intent to deceive, part or all of an entire work obtained by purchase or otherwise, as the Student's original work; the omission of or failure to acknowledge the true source of the work; use of artificial intelligence to compose work (including words, ideas, designs, or data) without giving appropriate attribution or citation; or representing an altered but identifiable work of

another person or the Student's own previous work as if it were the Student's original or new work.

Unless otherwise specified by the faculty member, all submissions, whether in draft or final form, to meet course requirements (including a paper, project, exam, computer program, oral presentation, or other work) must either be the Student's own work or must clearly acknowledge the source.

102.01d: Multiple Submissions

Multiple submissions includes, but is not limited to, the submission for credit in a UCLA course of any work which has been previously submitted in identical or similar form, at any educational institution, to fulfill the requirements of another course, without the informed permission/consent of the instructor of the UCLA course in which the multiple submission is alleged to have occurred. Multiple submissions also includes the submission of work for credit, in identical or similar form, in concurrent courses, without the permission/consent of the instructors of both courses.

102.01e: Facilitating Academic Dishonesty

Facilitating academic dishonesty includes, but is not limited to, knowingly helping another student commit an act of academic dishonesty or publishing assignments, exams or solutions without permission of the instructor.

102.01f: Coercion Regarding Grading or Evaluation of Coursework

Threatening personal or professional repercussions or discipline against an instructor to coerce the instructor to change a grade or otherwise evaluate the Student's work by criteria not directly reflective of coursework.

102.01g: Unauthorized Collaboration

Unauthorized collaboration includes working with others without the expressed permission of the instructor on any submission, whether in draft or final form, to meet course requirements (including a paper, project, take-home exam, computer program, oral presentation or other work). Collaboration between students will be considered unauthorized unless expressly permitted by the instructor.

102.02: Other Forms of Dishonesty

Other forms of dishonesty, including, but not limited to, impersonating a University official, fabricating information, or knowingly furnishing false information or reporting a false emergency to the University.

102.03: Forgery

Forgery, alteration, or misuse of any University document, record, key, electronic device, or identification, or submission of any forged document or record to the University.

102.04: Theft, Damage or Destruction of Property

102.04a: Theft includes taking without expressed permission or, misappropriation of, any property or services of the University or property of others while on University premises or at official University functions; or possession of any property that the Student had knowledge or reasonably should have had knowledge was stolen.

102.04b: Damage or destruction of any University property, or the property of others while on University premises or at official University functions.

102.05: Computer Misuse

102.05a: Theft or abuse of University computers or other University electronic resources such as computer and electronic communications facilities, systems, and services. Abuses include, but are not limited to, unauthorized entry, unauthorized review of personal information of others maintained on University electronic resources, use, transfer, or tampering with the communications of others; use of either software or physical devices to enroll in classes for yourself or on behalf of others using processes other than those specifically delineated by the UCLA Registrar's Office; interference with the work of others or with the operation of computer or electronic communications facilities, systems, or services; or violation of the [University of California Electronic Communications Policy](#) or of any other University acceptable or allowable use policies.

102.05b: Violations of copyright laws, whether by theft, unauthorized sharing or other misuse of copyrighted materials such as music, movies, software, photos or text.

102.06: Unauthorized Use of University Resources or Name

Unauthorized entry to, possession of, receipt of, or use of any University services, equipment, resources or property, including the University's name, insignia or seal. See [UCLA Policy 110 – Use of the University's Names, Seals, and Trademarks](#).

102.07: Violations of University Policy

Students may be subject to discipline for violation of any University policy.

102.07a: University Housing

Violations of policy regarding University owned, operated, or leased housing facilities or other housing facilities on University property.

102.07b: University Parking

Violations of policy regarding University parking services or University owned or operated parking facilities.

102.07c: University Recreation

Violations of policy regarding University recreation services, programs, or within University owned or operated recreation facilities.

102.07d: University Identification Card (BruinCard)

Violation of policies, regulations, or rules governing use of official University identification cards, including manufacturing or possession of false identification cards, using another person's BruinCard to obtain services or establish identity, facilitating the misuse of one's BruinCard by another person to obtain services or establish identity, or other misuse of the BruinCard.

102.07e: Unmanned Aircraft Systems

Operation of a drone or other unmanned aircraft system in the airspace above the campus is only permissible with the express written permission of the University of California Unmanned Aircraft Systems Safety Office.

102.07f: Workplace Violence

Violations of policy regarding Workplace Violence, including violating the terms of a restraining order or court order. See [UCLA Policy 132: Workplace Violence Prevention](#).

102.07g: Time, Place and Manner Policies

Violations of policies that govern the general use of University property, public expressive activities, organized events on campus, and major events on campus. See [Time, Place and Manner Policies](#).

102.08: Conduct that Threatens Health or Safety

Conduct that threatens the health or safety of any person including, but not limited to physical assault, threats that cause a person reasonably to be in sustained fear for one's own safety or the safety of one's immediate family, incidents involving the use or display of a weapon likely to cause great bodily harm, and intoxication or impairment through the use of alcohol or controlled substances to the point that one is unable to exercise care for one's own safety, or other conduct that threatens the health or safety of any person.

As described in Section IV.A, before a final determination of alleged misconduct is made, an Interim Suspension or Interim Exclusion may be imposed by the Reviewer when there is reasonable cause to believe that the Student's participation in University activities or presence at specified areas of campus will lead to physical abuse, threats of violence, or conduct that threatens the health or safety of any person on University property or at official University functions, or other disruptive activity incompatible with the orderly operation of the campus.

Incidents involving allegations of sexual violence and sexual harassment (including domestic violence, dating violence, and sexual assault) are reviewed initially by the Title IX Office pursuant to the *University of California Policy on Sexual Violence and Sexual Harassment* and any local procedures currently in effect. Where the Title IX Office determines that it does not have jurisdiction over an allegation, the Office of Student Conduct may review the matter to determine if other provisions of the Code apply.

Incidents involving allegations of discrimination, harassment, or retaliation of an individual on the basis of an individual's actual or perceived protected category, including race, religion, color, citizenship, national or ethnic origin, ancestry, sex (including pregnancy, childbirth, lactation or related medical conditions), gender, gender identity, gender expression, gender transition, sexual orientation, physical or mental disability (including having a history of a disability or being regarded as being disabled), medical condition (cancer-related or genetic characteristics), predisposing genetic information (including family medical history), marital status, age (at least 40 years of age in employment context), or veteran or military status, are reviewed initially by the UCLA Civil Rights Office pursuant to the [UC Anti-Discrimination](#) policy, *PACAOS Appendix G: Student Investigation and Adjudication Framework*, and any local procedures currently in effect. Where the UCLA Civil Rights Office determines that it does not have jurisdiction over an allegation, the Office of Student Conduct may review the matter to determine if other provisions of the Code apply.

102.09: Sexual Harassment

Sexual Harassment is defined in the *University of California Policy on Sexual Violence and Sexual Harassment*. Incidents involving allegations of sexual violence and sexual harassment (including domestic violence, dating violence, and sexual assault), are reviewed initially by the Title IX Office pursuant to the *University of California Policy on Sexual Violence and Sexual Harassment* and any local procedures currently in effect. Where the Title IX Office determines that it does not have jurisdiction over an allegation, the Office of Student Conduct may review the matter to determine if other provisions of the Code apply.

102.10: Stalking

Stalking is behavior in which a Student repeatedly engages in a course of conduct directed at another person and makes a credible threat with the intent to place that person in reasonable fear for their safety, or the safety of their family, where the threat is reasonably determined by the University to seriously alarm, torment, or terrorize the person, and where the threat is additionally determined by the University to serve no legitimate purpose.

For stalking violations of a sexual nature, see also the *University of California Policy on Sexual Violence and Sexual Harassment*. Incidents involving allegations of sexual violence and sexual harassment (including domestic violence, dating violence, and sexual assault), are reviewed initially by the Title IX Office pursuant to the *University of California Policy on Sexual Violence and Sexual Harassment* and any local procedures currently in effect. Where the Title IX Office determines that it does not have jurisdiction over an allegation, the Office of Student Conduct may review the matter to determine if other provisions of the Code apply.

102.11: Discrimination and Harassment

102.11a: Discrimination

Discrimination means adverse or unequal treatment under University authority that unreasonably denies, unreasonably limits, or materially interferes with an individual's ability to participate in programs, activities, or employment of the University, and/or receive services, benefits, or aid of the University because of that person's actual or perceived protected categories, as stated in section II.B.5 of the [UC Anti-Discrimination Policy](#), which include race, religion, color, citizenship, national or ethnic origin, ancestry, sex (including pregnancy, childbirth, lactation or related medical conditions), gender, gender identity, gender expression, gender transition, sexual orientation, physical or mental disability (including having a history of a disability or being regarded as being disabled), medical condition (cancer-related or genetic characteristics), predisposing genetic information (including family medical history), marital status, age (at least 40 years of age in employment context), or veteran or military status.

For cases involving discrimination prohibited by the *University of California Anti-Discrimination Policy*, see [PACAOS Appendix G: Student Investigation and Adjudication Framework](#) and any local procedures currently in effect.

102.11b: Harassment

Harassment means unwelcome conduct that is sufficiently severe, pervasive, or persistent so as to interfere with or limit an individual's ability to participate in or benefit from the services, activities, or opportunities offered by the University, and creates an environment that is intimidating, hostile, or abusive.

For cases involving harassment prohibited by the [University of California Anti-Discrimination Policy](#), see the *PACAOS Appendix G: Student Investigation and*

Adjudication Framework and any local procedures currently in effect.

Sanctions may be enhanced when harassment was based on actual or perceived protected category as noted section II.B.5 of the [University of California Anti-Discrimination Policy](#).

For violations involving sexual harassment and sexual violence (including domestic violence, dating violence, and sexual assault), see instead the *University of California Policy on Sexual Violence and Sexual Harassment* and any local procedures currently in effect.

102.12: Hazing

Participation in hazing or any intentional, knowing, or reckless act, activity, or method committed by a person (whether individually or in concert with other persons) against another person or persons, including current, former, or prospective students, regardless of the willingness of such other person or persons to participate, that is committed in the course of a preinitiation, an initiation into, an affiliation with, or the maintenance of membership in, an official or unofficial student organization or other student group that:

i. causes or creates a risk, above the reasonable risk encountered in the course of participation in the institution of higher education or the organization (such as the physical preparation necessary for participation in an athletic team), of physical or psychological injury, including personal degradation or disgrace, and/or

ii. the person knew or should have known was likely to cause serious bodily injury.

102.13: Obstruction or Disruption

Obstruction or disruption of teaching, research, administration, disciplinary procedures, or other University activities.

102.14: Disorderly Behavior

Engaging in disorderly or lewd conduct.

102.15: Disturbing the Peace

Participation in a disturbance of the peace or unlawful assembly.

102.16: Failure to Comply

Failure to identify oneself to, or comply with directions of, a University official or other public official acting in the performance of one's duties while on University property or at official University functions, or resisting or obstructing such University or other public officials in the performance of or the attempt to perform their duties.

102.17: Controlled Substances

Manufacture, distribution, dispensing, possession, use, or sale of, or the attempted manufacture, distribution, dispensing, or sale of, controlled substances (including medicinal marijuana), identified in Federal or State law or regulations, which is unlawful or otherwise prohibited by, or not in compliance with, any University policy or campus regulations or being unable to exercise care for one's own safety because one is under the influence of controlled substances.

NOTE : This provision shall not apply to circumstances wherein the person under the influence was given a controlled substance without their knowledge and permission.

102.18: Alcohol

Manufacture, distribution, dispensing, possession, use, or sale of, or the attempted manufacture, distribution, dispensing, or sale of alcohol, which is unlawful or otherwise prohibited by, or not in compliance with, any University policy or campus regulations, or being unable to exercise care for one's own safety while under the influence of alcohol.

NOTE : This provision shall not apply to circumstances wherein the person under the influence was given alcohol without their knowledge and permission.

102.19: Destructive Devices

Possession, use, storage or manufacture of explosives, firebombs or other destructive devices.

102.20: Weapons and Replica Weapons

102.20a: Weapons

Except as expressly permitted by law, possession, use, storage or manufacture of a firearm or other weapon capable of causing bodily injury is prohibited.

102.20b: Replica Weapons

Except as expressly permitted by UCPD policy, possession, use, storage or manufacture of replicas of firearms or other weapons is prohibited. See [UCLA Policy 131 – Weapons on Campus](#).

102.21: Violation of Disciplinary Conditions

Violation of the conditions contained in the terms of a disciplinary action imposed under the *UCLA Student Conduct Code*.

102.22: Violation of Conditions of Interim Suspension, Interim Exclusion or Emergency Suspension

Violation of the conditions contained in a Notice of Interim Suspension, Interim Exclusion or Emergency Suspension issued pursuant to Section IV of the *UCLA Student Conduct Code*.

102.23: Unauthorized Use, Distribution, or Sale of University Materials

Except as provided herein, no Student will give, sell, or otherwise distribute to others or publish any recording made during any course presentation without the written consent of the University and the instructor/presenter. This policy is applicable to any recording in any medium, including handwritten or typed notes.

Any distribution of a recording of a course presentation at UCLA that captures the actual sounds and/or images of that course presentation, in any medium, must consider not only the rights of the instructor and the University, but also those of other parties. Examples include the privacy rights of students enrolled in the course, the rights of guest lecturers, and the copyright interests in materials authored by others that are displayed or presented during the course presentation. In addition to the consent of the University and the instructor/presenter, it may be necessary to secure permission from these other parties before any recording, distribution, publication, or communication is legally permitted.

102.23a: Unauthorized Use, Distribution, or Sale of Academic Materials

Selling, preparing, or distributing for any commercial purpose academic materials including, but not limited to, written, video or audio recordings of any course, or course materials, unless authorized by the University in advance and explicitly permitted by the course instructor in writing. The unauthorized sale or commercial distribution of academic materials including, but not limited to, recordings by a Student is a violation of the *UCLA Student Conduct Code* whether or not it was the Student or someone else who prepared the materials. This policy is applicable to any recording in any medium, including handwritten or typed notes.

102.23b: Copying Course Notes

Copying for any commercial purpose handouts, readers, or other course materials provided by an instructor as part of a University of California course unless authorized by the University in advance and explicitly permitted by the course instructor and the copyright holder in writing (if the instructor is not the copyright holder).

Students currently enrolled in a course may provide a copy of their own notes or recordings to other currently enrolled students for non-commercial purposes reasonably arising from participation in the course, including individual or group study.

102.23c: Unauthorized Distribution or Selling of Commencement Tickets

Selling or distributing for any commercial purpose Commencement tickets.

102.23d: Unauthorized Distribution or Sale of Course Seats

Using open enrollment periods to enroll oneself in a course and maintaining enrollment in that course for the purposes of holding enrollment for another individual, or otherwise trading, selling, or bartering the enrollment in the course to another individual.

102.24: Misuse of University Property

Organizing or carrying out unlawful activity on University property.

102.25: Violations of Law

Students may be subject to discipline on the basis of a conviction under any federal, any state, or local criminal law, when the conviction constitutes reasonable cause to believe that the Student poses a threat to the health or safety of any person, or to the security of any property, on University premises or at official University functions, or to the orderly operation of the campus.

When the conviction also represents a violation of Section(s) 102.08, 102.09 and/or 102.10 involving sexual harassment and sexual violence (including domestic violence, dating violence, sexual assault and stalking), the Title IX Office will review the matter pursuant to the *University of California Policy on Sexual Violence and Sexual Harassment*, any related Appendices, and any local procedures currently in effect. Where the Title IX Office determines that it does not have jurisdiction over an allegation, the Office of Student Conduct may review the incident(s) to determine if other provisions of the Code apply.

When the conviction also represents a violation of Section(s) 102.08 and/or 102.11b involving discrimination, harassment, or retaliation of an individual's actual or perceived protected category, the UCLA Civil Rights Office will review the matter pursuant to the UC [Anti-Discrimination](#) policy, *PACAOS Appendix G: Student Investigation and Adjudication Framework*, and any local procedures currently in effect. Where the UCLA Civil Rights Office determines that it does not have jurisdiction over an allegation, the Office of Student Conduct may review the incident to determine if other provisions of the Code apply.

102.26: Terrorizing Conduct

Conduct, where the actor means to communicate a serious expression of intent to terrorize, or acts in reckless disregard of the risk of terrorizing, one or more University students, faculty, or staff.

Terrorize means to cause a reasonable person to fear bodily harm or death, perpetrated by the actor(s) or those acting under their control.

Reckless disregard means consciously disregarding a substantial risk.

This section applies without regard to whether the conduct is motivated by race, ethnicity, personal animosity or other reasons. This section does not apply to conduct that constitutes the lawful defense of oneself, of another, or of property.

102.27: Unwanted Personal Contact

Contact (whether physical, verbal, written, face-to-face, telephonic, electronic, or by other means) that:

1. A student knows or should know is unwanted;
2. Is communicated directly to one or more specific student(s), Student Group(s), faculty, or staff;
3. Constitutes severe and/or pervasive, and objectively offensive, conduct; and
4. Does not constitute speech protected by the First Amendment to the U.S. Constitution (e.g., speech in a public forum on a matter of public concern).

Such contact that is also sexual in nature would be reviewed under the applicable UC SVSH policy and adjudication framework.

102.28: Expectation of Privacy

The following is prohibited:

- Making a video recording, transcription, audio recording, taking one or more photographs, or streaming audio/video of any person in a location where the person has a reasonable expectation of privacy, without that person's knowledge and express consent, or posting online any audio/video/photograph made by another individual of any person in a location where the person had a reasonable expectation of privacy, without that person's knowledge and express consent.
- Making a video recording, transcription, audio recording, or streaming audio/video of private, non-public conversations and/or meetings, without the knowledge and express consent of all recorded parties, or posting online any audio/video/photographs made by another individual of any private, non-public

conversations and/or meetings, without the knowledge and express consent of all recorded parties.

- Looking through a hole or opening, into, or otherwise viewing, by means of any instrumentality, the interior of a private location without the subject's knowledge and express consent.

"Express consent" is clear, unmistakable and voluntary consent that may be in written, oral or nonverbal form.

"Private locations" are settings where the person reasonably expected privacy. For example, in most cases the following are considered private locations: residential living quarters, bathrooms, locker rooms, and personal offices.

"Private, non-public conversations and/or meetings" include any communication carried on in circumstances that reasonably indicate that any party wants the communication to be confined to the parties, but excludes a communication made in a public gathering, or in any other circumstance in which the parties to the communication may reasonably expect that the communication may be overheard or recorded.

These provisions do not extend to public events or discussions, nor to lawful official law or policy enforcement activities. These provisions may not be utilized to impinge upon the lawful exercise of constitutionally protected rights of freedom of speech or assembly.

For incidents involving allegations of conduct prohibited by the *University of California Policy on Sexual Violence and Sexual Harassment* (including Invasions of Sexual Privacy), the Title IX Office will review the matter pursuant to this Policy, any related Appendices and any local procedures currently in effect. Where the Title IX Office determines that it does not have jurisdiction over an allegation, the Office of Student Conduct may review the incident(s) to determine if other provisions of the Code apply.

102.29 Violation of the University of California Policy on Sexual Violence and Sexual Harassment

102.30 Violation of the University of California Anti-Discrimination Policy

See [University of California Anti-Discrimination Policy](#).

102.31: Interference

Conduct that interferes with the reporting of misconduct to the University or other authorities or participation in official University proceedings.

102.32: Retaliation

Retaliation against a person or persons who reports misconduct, assists someone with a report of misconduct, or participates in any manner in an administrative review or resolution of a misconduct report. Retaliation includes threats, intimidation, reprisals, and/or adverse actions related to employment or education.

III. Student Conduct Procedures

The University strives to be fair in the management of student conduct cases. The Chancellor has established these procedures and published the *UCLA Student Conduct Code*, providing for the management of student conduct cases. The procedures outlined in this section represent the steps employed to reach a resolution in cases of alleged misconduct.

The Dean of Students may extend any timelines contained in these procedures for good cause shown and documented. Good cause is defined for purposes of these procedures as significant or unforeseen circumstances that impede completion of the review process within the projected timeframe.

For incidents involving allegations of sexual harassment and sexual violence (including domestic violence, dating violence and sexual assault), see the *University of California Policy on Sexual Violence and Sexual Harassment* and any local procedures currently in effect.

For incidents involving allegations of discrimination and harassment of protected identities covered in the UC [Anti-Discrimination](#) policy, see that policy, *PACAOS*

Appendix G: Student Investigation and Adjudication Framework, and any local procedures currently in effect.

Questions concerning these procedures may be addressed to the Office of Student Conduct, the Office of the Dean of Students, and/or Student Legal Services.

Complaints involving alleged misconduct by students must be submitted in writing to the [Office of Student Conduct](#), except those in which the Student is subject to an approved disciplinary procedure of a School, College, or other University unit. Complaints falling within the above exception may also be referred to the Office of Student Conduct if such referral is provided for in the approved disciplinary procedure of the School, College, or other University unit.

Time Limitations:

Referrals of allegations of misconduct must be made to the Office of Student Conduct within one year following discovery of the alleged misconduct, unless an exception is granted by the VCSA.

For allegations of conduct prohibited defined within the *University of California Policy on Sexual Violence and Sexual Harassment*, referrals may be made to the [UCLA Title IX Office](#). There is no timeline to report incidents of conduct prohibited by the *University of California Policy on Sexual Violence and Sexual Harassment*. You may report an incident even if significant time has passed.

For allegations of conduct prohibited defined within the [UC Anti-Discrimination Policy](#), referrals may be made the [UCLA Civil Rights Office](#). There is no timeline to report incidents of conduct prohibited by the [UC Anti-Discrimination Policy](#). You may report an incident even if significant time has passed.

The Reviewer may provide information about other campus or community resources which may be of assistance to the Student (e.g., Counseling and Psychological Services, the Office of the Dean of Students, Student Legal Services, and the Office of Ombuds Services).

A. Initial Assessment of Report of Misconduct

Upon receiving a report regarding alleged violation(s), the Office of Student Conduct will consider information acquired from the reporting party and may conduct further review to augment that information. The Office of Student Conduct shall conduct a preliminary assessment to determine whether the report falls within the scope of these procedures and whether the allegations, if true, may constitute a policy violation; if such matter falls within the scope of the procedures, a Reviewer will send written Notice to the Student of the alleged violation(s).

B. Notice to Student

Notice to Student shall include the following:

1. The nature of the conduct in question and the basis for the allegation, including a brief statement of the basis of the charges, the date or period of time and the location of the alleged incident;
2. The University policy(ies) and/or campus regulation(s) allegedly violated; and information on how to access a full version of the *UCLA Student Conduct Code*;
3. The right to select an Advisor of the student's choice, or an Advisor provided by the campus, to assist the student during the student conduct process, if desired. The Notice shall also include instructions on selecting an Advisor or requesting an Advisor, if one is desired.
4. That the Student has five Days from the date Notice was given to contact the Office of Student Conduct for the purpose of scheduling an initial meeting;
5. That if the Student does not contact the Office of Student Conduct within the five-day period, or fails to keep any scheduled appointment, a Hold may be placed on the Student's University records and the Student will be notified that this action has been taken. The placement of a Hold on the Student's University records may, for example, prevent the Student from registering and from obtaining transcripts, verifications, or a degree from the University. The Hold will be removed only when the Student either attends a scheduled meeting at the Office of Student Conduct, or requests in writing that the student is choosing not to meet with the Reviewer; and

6. That no degree may be conferred on a Student until all allegations against a Student and any assigned sanctions and conditions have been fully resolved. The Reviewer may place a Hold on that Student's University records to prevent the Student from receiving a degree or diploma.

In addition, the Reviewer may include language directing the Student to act or refrain from acting in a manner specified by the Reviewer. These directions may include directing the Student not to intentionally approach, telephone, send anything via campus mail, regular mail, e-mail or text message, or otherwise contact or communicate with another specified individual, including through a third party or social media until the matter is resolved. These directions will not terminate the Student's status as a student and will not be construed as an allegation of misconduct nor a finding of responsibility on the part of any student. Violation of these directions may be a violation of Section 102.16 (Failure to Comply), Section 102.27 (Unwanted Personal Contact) and/or other applicable sections of the *UCLA Student Conduct Code*.

In cases involving an active police investigation, if the Reviewer in conjunction with the University of California Police Department (UCPD), determines that Notice to the Student may interfere with the criminal investigation, the Reviewer may delay Notice to the Student for a reasonable period of time.

C. Meeting(s) with the Reviewer

Meeting with the Reviewer provides the Student an opportunity to resolve the matter. At the initial meeting with the Student, the Reviewer will:

- ensure that the Student has been provided with information on how to access the *UCLA Student Conduct Code*;
- discuss privacy; inform the Student that the content of this and all subsequent communication with the Office regarding information not relevant to the case will, insofar as allowed by law, be treated as private, unless such privacy is waived by the Student; and that information relevant to the case may be divulged to those who have a legitimate educational interest, including but not limited to the those administering a Student Conduct Hearing;
- describe to the Student the nature of the conduct in question, and the University policy(s) and/or campus regulation(s) allegedly violated, hear the Student's response to such allegations, and counsel the Student as appropriate; and
- provide the Student with information about the right to inspect all documents relevant to the case which are in the possession of the Office of Student Conduct; (Note: all documents will be redacted to comply with state and federal laws and regulations and University policies.)

The Reviewer will review the facts and information available and shall determine, based on the preponderance of the evidence, the appropriate resolution. All Reviews shall be concluded promptly, generally within 90 business days of issuing a Notice of Allegations, unless there is good cause for an extension. The review timeframe is concluded when a resolution has been issued by the Reviewer (as outlined in Section III.D.).

If a student believes that reasonable accommodation is required to assist them in meeting with the Reviewer the student must contact the Center for Accessible Education (CAE). CAE will provide the Reviewer with recommended accommodations. The Reviewer will either provide the recommended accommodation or work directly with CAE to discuss alternatives to the recommended accommodation.

At the Reviewer's discretion, another staff member may be present in the meeting to provide administrative or procedural support. The Reviewer will remain the primary point of contact for the Student.

If a Student does not participate in the Student Conduct Review or has withdrawn from the University while subject to pending disciplinary action, the Reviewer may move forward to fully resolve the matter without the Student's participation.

If an accused Student selectively participates in the process – such as choosing to answer some but not all questions posed, or choosing to provide a statement only after reviewing the other information gathered in the student conduct review, a Reviewer may consider the selective participation in evaluating the student's credibility. In doing so, the Reviewer should try to discern reasonable, non-adverse explanations for the selective participation, including from the student's own explanations, and determine whether the information available supports those explanations.

D. Resolution Pathways

The following resolution pathways are available generally as an outcome of the student conduct review process. A determination on which resolution pathway will be followed will typically be made within a 90 Day timeframe.

I. Insufficient Information

If the Reviewer concludes there is insufficient information on the basis of a preponderance of the evidence to issue a finding of responsibility for the alleged violation(s), then the matter will be closed with no further action taken.

II. Administrative Resolution

If the Reviewer has determined that the student is responsible for violating behavior prohibited by the UCLA Student Conduct Code, or the Student has acknowledged responsibility for violating behavior prohibited by the *UCLA Student Conduct Code*, the Reviewer will determine what sanction and/or University action should be taken and will issue an Administrative Resolution:

1. If the Student accepts the Administrative Resolution (the student conduct violation finding and the sanction imposed), the outcome is final, and no Appeal (as outlined in Section III.J.) or Hearing (as outlined in Section III.K.) will follow. The matter is closed.

2. If the student does not accept the Administrative Resolution and:

2a. The Administrative Resolution does not include a sanction of Suspension or Dismissal, the Student may elect to appeal the Administrative Resolution finding(s) and/or sanction(s). Within five Days of the issuance of the Administrative Resolution, the student must indicate via written communication to the Reviewer if they wish to accept responsibility for the policy violation but appeal the sanction, or if they wish to appeal both the finding and the sanction. The student will have an additional five Days to submit their written appeal to the Dean of Students by [emailing Appeals \(appeals@saonet.ucla.edu\)](mailto:appeals@saonet.ucla.edu), identifying the reason(s) why the student is challenging the finding(s) and/or sanction(s). The student may appeal on the grounds described in Section III.I. (Appeals).

2b. The Administrative Resolution includes Suspension or Dismissal, the student may elect to contest the Reviewer's determination of responsibility by proceeding to a Hearing (see Section III.K., below). Within five Days of the issuance of the Administrative Resolution, the student must indicate via written communication to the Reviewer if the Student wishes to contest the Reviewer's determination of responsibility.

3. If the Administrative Resolution includes a sanction of Suspension or Dismissal, and the student accepts responsibility for a violation of the listed Sections of Prohibited Behavior included in their Notice, but wishes to appeal the sanction(s), they may submit a written appeal on only one ground: the proposed sanction is disproportionate given the findings of fact. Within five Days of the issuance of the Administrative Resolution, the student must indicate via written communication to the Reviewer if they wish to accept responsibility for the policy violation but appeal the sanction. The student will have an additional five Days to submit their written appeal to the VCSA by [emailing Appeals \(appeals@saonet.ucla.edu\)](mailto:appeals@saonet.ucla.edu), identifying the reason(s) why the student is challenging the proposed sanction.

When an appeal is permitted under the procedures outlined in this section, the implementation of sanctions will be deferred pending the outcome of the appeal. The Reviewer may submit a written response to the appropriate appeal body within seven Days of receiving a copy of the appeal. Absent good cause for an extension, the appeal body will issue a written decision to the Student within 20 Days of receiving the appeal and all related documents. The decision of the appeal body is final.

Following the issuance of the Administrative Resolution, if the Student does not respond within the timelines listed above, the outcome is final, and no Hearing or appeal will follow.

III. Letter of Admonition

The Reviewer may provide Notice to a Student that the alleged behavior may have violated University policy or campus regulations and that, if repeated, such behavior may be subject to the disciplinary process.

IV. Agreement of Resolution

When the Reviewer and the Student agree that the above dispositions are not appropriate, an Agreement of Resolution may be used to conclude the matter.

This Resolution, while not considered to be a finding of responsibility, is binding. If the Student fails to abide by the terms of the Agreement of Resolution, that failure may be regarded as actionable misconduct and may subject the Student to disciplinary action by the University.

An Agreement of Resolution may include such terms as:

- agreement by the Student to refrain from specific behaviors, and/or to refrain from contacting others involved in the case;
- agreement by the Student to participate in specified educational programs and/or reconciliation processes such as mediation; and/or
- agreement by the Student to participate in specified community service activities.

The Agreement of Resolution is not a formal disciplinary action but will be retained in the case file in the Office of Student Conduct in compliance with Section V. During that time, should the Office of Student Conduct have a reasonable basis to believe that the Student has engaged in misconduct related in nature to the conduct which occasioned the Agreement of Resolution, both cases may be the subject of disciplinary action.

E. Amnesty

Complainants and witnesses, who are students, and who participate in a review of sexual violence, will not be subject to disciplinary sanctions for a violation of the University's student conduct policy at or near the time of the incident, unless the institution determines that the violation was egregious, including, but not limited to, an action that places the health or safety of any other person at risk or involves plagiarism, cheating, or academic dishonesty. See the *University of California Policy on Sexual Violence and Sexual Harassment* and any local procedures currently in effect.

F. Sanctions and Additional University Actions

When it is determined that a Student's behavior is in violation of Prohibited Behavior, the Reviewer will consider the context and seriousness of the violation in determining the appropriate sanction(s).

In addition to the sanctions listed below in G.1–7, the Reviewer may also impose additional conditions, included but not limited to, one or more of the following conditions:

- Exclusion from Areas of the Campus or from Official University Functions
- Loss of Privileges and Exclusion from Activities
- Restitution
- Participation in designated educational programs, services, or activities
- Housing Exclusion
- Withholding of diploma or awarding of degree otherwise earned until the completion of all sanctions and conditions imposed by the Reviewer.

Failure to comply with the above conditions imposed by the Reviewer may subject the Student to additional disciplinary action including, but not limited to, Suspension and Dismissal. In addition, a Hold may be placed on the Student's University records for either a stated period or until the Student satisfies the conditions imposed as part of a sanction. The placement of a Hold on the Student's University records may prevent the Student from registering; and/or from obtaining transcripts, University services, or a diploma; and/or prevent the awarding of a degree from the University.

The Office of Student Conduct may impose discipline for violations of University policies or campus regulations whether or not such violations are also violations of law, and whether or not proceedings are or have been pending in the courts involving the same acts.

Sanctions (for any violations of Section II.C, Prohibited Behavior) may be increased where an individual was selected because of the individual's race, religion, color, citizenship, national or ethnic origin, ancestry, sex (including pregnancy, childbirth, lactation or related medical conditions), gender, gender identity, gender expression, gender transition, sexual orientation, physical or mental disability (including having a

history of a disability or being regarded as being disabled), medical condition (cancer-related or genetic characteristics), predisposing genetic information (including family medical history), marital status, age (at least 40 years of age in employment context), or veteran or military status.

Following the issuance of the sanction where a Student has an opportunity for an appeal, no sanction will be imposed until the appeal period has passed or, if a sanction is appealed, the appropriate appeal body has sent a final decision to the Student.

Following the issuance of the sanction where a Student has an opportunity to respond (as outlined in Section III.D.), if the Student does not respond within allotted timelines, the Sanction will be final, and no Hearing or appeal will follow.

1. Warning

Notice or reprimand to the Student that a violation of specified University policies or campus regulations has occurred and that further violations of the *UCLA Student Conduct Code* or failure to complete any assigned condition(s) may result in additional disciplinary action including, but not limited to, Suspension or Dismissal.

2. Disciplinary Probation

A status imposed for a specific period of time in which a Student must demonstrate conduct that conforms to University standards of conduct. Conditions restricting the Student's privileges or eligibility for activities may be imposed. Further violations of the *UCLA Student Conduct Code*, or failure to complete any assigned conditions may result in additional disciplinary action including, but not limited to, suspension or dismissal.

3. Deferred Suspension

A status imposed for a specific period of time in which the Student must successfully complete conditions outlined by the Reviewer. Further violations of the *UCLA Student Conduct Code* or failure to complete any assigned conditions may result in additional disciplinary action including, but not limited to, suspension or dismissal. A student on Deferred Suspension is considered not in good conduct standing for the duration of the Deferred Suspension period.

4. Deferred Dismissal

A status imposed for a specific period of time in which the Student must successfully complete conditions outlined by the Reviewer. Further violations of the *UCLA Student Conduct Code* or failure to complete any assigned conditions will result in additional disciplinary action including but not limited to Dismissal. A Student on Deferred Dismissal is considered not in good conduct standing for the duration of the Deferred Dismissal period.

5. Suspension

Suspension is the termination of UCLA student status for a specified academic term or terms, to take effect at such time as the Reviewer, Dean of Students, or VCSA determines. A suspended student will be ineligible to enroll in UCLA Extension concurrent courses during the period of suspension. During the period of suspension, the Reviewer may place a Hold on the Student's University records which may prevent the Student from registering and from obtaining transcripts, verifications, or a degree from the University. Suspension may include a prohibition against entering specified areas of the campus. Further violations of the Code or failure to complete any assigned conditions may result in additional disciplinary action including, but not limited to, an additional suspension period, or dismissal. A student on Suspension is considered not in good conduct standing for the duration of the Suspension period. A student may not transfer or register for courses at another campus or location of the University of California during the period of Suspension.

After the period of Suspension, the Student will be reinstated if:

- a. The Student has complied with all conditions imposed as part of the Suspension;
- b. The Student is academically eligible;
- c. The Student meets all requirements for reinstatement including, but not limited to, removal of Holds on records, and payment of restitution where payment is a requirement of reinstatement; and
- d. The Student meets the deadlines for filing all necessary applications, including those for readmission, request to return to undergraduate study, registration, and enrollment.

e. Graduate and professional students are required to apply for readmission following a suspension and must meet all requirements for readmission.

6. Dismissal

Dismissal is the termination of University of California student status for an indefinite period and may include an exclusion from specified areas of the campus.

Readmission to any campus of the University of California after Dismissal may be granted only under exceptional circumstances and requires the specific approval of the Chancellor of the campus to which a dismissed Student has applied.

7. Revocation of Awarding of Degree

If, after a degree has been awarded, a degree recipient is found responsible for a violation of the *UCLA Student Conduct Code* involving academic dishonesty or fraud committed while a Student, then the Dean of Students* may impose, as a sanction, a revocation of the degree, subject to the following procedures:

1. The Dean of Students will submit a recommendation of revocation of the degree to the Academic Senate and obtain the concurrence of the Chair of the Academic Senate.
2. If the degree in question is a graduate/professional degree, the Dean of Students will also submit a recommendation of revocation of the degree to the Dean of the Graduate Division and cognizant academic or Professional School Dean and obtain the concurrence of those Deans.
3. If the degree in question is an undergraduate degree, the Dean of Students will also submit a recommendation of revocation of the degree to the Dean of the Division of Undergraduate Education and the cognizant Academic or Professional School Dean and obtain the concurrence of those Deans.
4. A Notice of Intent to Revoke Degree shall be sent to the Student. This Notice shall include the details of the violation and the basis for the revocation.
5. The Student may submit a written appeal of the revocation to the VCSA or within 20 Days from the date of the Notice of Intent to Revoke Degree. The imposition of the Revocation of Degree will be deferred during such appeal. The review of such appeal will be in accordance with the procedure specified in Section III.K of the Code. The appeal may be sent from the Student's official University email address to appeals@saonet.ucla.edu. If the Student does not appeal within 20 Days, the revocation of the degree is final.
6. If the VCSA upholds the revocation of degree, the Student may submit a written appeal to the Chancellor within 20 Days from the date of Notice of the VCSA decision. The decision of the Chancellor is final.
7. The Dean of Students, after a final resolution has been determined, will notify the UCLA Registrar's Office of the degree revocation for notation on the student's transcript. Such notation will remain on the transcript indefinitely.

*For degrees issued for graduate programs, the Dean of Students will work with the Dean of the College/School who awarded the degree; authority to revoke degrees for graduate students is the responsibility of the Dean of the College/School that issued the degree. Such revocation needs to be made by request to the UCLA Registrar's Office.

G. Limits on Sanctions

The loss of University employment will not be a form of sanction under the *UCLA Student Conduct Code*. However, when student status is a condition of employment, the loss of student status will result in termination of the Student's employment. This section is not intended to preclude the disclosure to other appropriate University officials of information relating to any student's conduct records if that information may be reasonably construed to have bearing on the Student's suitability for a specific employment situation. This section is also not intended to preclude an employer from terminating a student's employment outside the disciplinary process.

In imposing sanctions other than Suspension or Dismissal, access to housing and health services will not be restricted unless the nature of the act that occasioned the sanction is appropriately related to the restriction.

H. Posting of Suspension or Dismissal on Academic Transcript

When, as a result of violations of the *UCLA Student Conduct Code*, a student is suspended or dismissed, the fact that the sanction was imposed must be posted on the academic transcript for the duration of the Suspension or Dismissal.

I. Appeal (No Hearing)

1. If the Reviewer imposes a sanction of Warning, Disciplinary Probation, Deferred Suspension, or Deferred Dismissal, the student may elect to appeal the Administrative Resolution finding(s) and/or sanction(s) within 10 Days of the issuance of the Administrative Resolution, via written communication to the Dean of Students by [emailing Appeals \(appeals@saonet.ucla.edu\)](mailto:appeals@saonet.ucla.edu).

The appeal must identify the reason(s) why the student is challenging the Administrative Resolution under one or more of the following:

- i. new information not available at the time of the student conduct review, the absence of which can be shown to have materially affected the outcome;
- ii. there was procedural error in the process that materially affected the outcome;
- iii. the proposed sanction is disproportionate given the findings of fact.

The Dean of Students is not limited to those sanctions imposed by the Reviewer and may impose any one or more of the sanctions listed in Section III.G above, even though such decision may result in the imposition of more or less severe disciplinary action.

When an appeal is permitted under the procedures outlined in this section, the implementation of sanctions will be deferred pending the outcome of the appeal. The Reviewer may submit a written response to the Dean of Students within seven Days of receiving a copy of the appeal. Absent good cause for an extension, the Dean of Students will issue a written decision to the Student within 20 Days of receiving the appeal and all related documents. The decision of the Dean of Students is final.

2. If the Reviewer imposes a sanction of Suspension or Dismissal, and the student accepts responsibility for a violation of Prohibited Behavior or accepts the Reviewer's findings of responsibility, the student may elect to appeal the Administrative Resolution finding(s) and/or sanction(s) within 10 Days of the issuance of the Administrative Resolution, via written communication to the VCSA by [emailing Appeals \(appeals@saonet.ucla.edu\)](mailto:appeals@saonet.ucla.edu). For an appeal of a Suspension or Dismissal, a Student must submit a written appeal on only one ground: the proposed sanction is disproportionate given the findings of fact. The imposition of a sanction of Suspension or Dismissal will be deferred during such appeal period.

The VCSA is not limited to those sanctions imposed by the Reviewer and may impose any one or more of the sanctions listed in Section III.G above, even though such decision may result in the imposition of more or less severe disciplinary action.

When an appeal is permitted under the procedures outlined in this section, the implementation of sanctions will be deferred pending the outcome of the appeal. The Reviewer may submit a written response to the VCSA within seven Days of receiving a copy of the appeal. Absent good cause for an extension, the VCSA will issue a written decision to the Student within 20 Days of receiving the appeal and all related documents. The decision of the VCSA is final.

J. Student Conduct Hearing

When the outcome of the Administrative Resolution includes Suspension or Dismissal, and the Student has contested in writing the Reviewer's determination of responsibility, abiding by the applicable deadlines for such written response, the case will proceed to a formal Student Conduct Hearing (Hearing).

Those making a recommendation of finding of responsibility for a violation of the Code following a Hearing, whether it be a sole Hearing Officer or a Hearing Officer accompanied by Panel Members, are referred to as the "Hearing Body."

The Hearing Officer is a University faculty or staff member appointed by the VCSA. A Hearing Officer is appointed for one to three years, or until a successor is appointed. The Hearing Officer, following the conclusion of Hearing, provides the Dean of Students with a recommendation of determination of responsibility.

Unless authorized by the Office of Student Conduct, Student Conduct Hearings will be facilitated by only a Hearing Officer. At the discretion of the Director and only for

exceptional circumstances provided in writing to the Student and the Reviewer, a Hearing will consist of 3-5 persons: 1 Hearing Officer and 2-4 Panel Members.

Rights of a Hearing

The following will be provided to the Student to ensure a fair Hearing:

- The Student will be provided written Notice within a reasonable time before the Hearing; this Notice will include a brief statement of the basis of the charges, the University policy(s) or campus regulations allegedly violated, and the date and time of the Hearing.
- The Student will be given the opportunity to present documents and to propose questions at the Hearing to be asked of any Witnesses that attend the Hearing on behalf of the student, or Witnesses presented by the University that attend the Hearing. Questions posed during the Hearing cannot be asked of Witnesses that do not attend the Hearing.
- The Hearing Body will evaluate information presented in the Hearing, in addition to documents submitted by the Reviewer and the Student (as outlined in this Section III.K.), to determine if it is more likely or not that the Student has violated the Code.
- Within 20 Days of the conclusion of the Hearing, a written report of the Hearing will be sent to the Student. The Hearing report will be a written decision, based upon the preponderance of evidence standard, that includes a summary of the relevant facts; a conclusion for each alleged policy violation; and sanctions, if applicable.

Following the issuance of the decision, the Student will be provided an opportunity to appeal. At the request of the Student, to assist in the preparation of an appeal, post-hearing access will be granted for the Student to review, but not copy, the Hearing recording. This access will be provided on the University campus, during regular business hours; the recording may not be removed from the premises or reproduced. The accused Student may be accompanied by the Advisor and/or Support Person(s) who accompanied the Student at the Hearing. When the student is unable to be present on the University campus during regular business hours, the Student can request reasonable alternative access which may include access to review the recording at an alternate location during regular business hours.

2. Training of the Hearing Body

The Office of Student Conduct is responsible for providing all Hearing Officers and Panel Members with orientation and training on University Policies (including the *UCLA Student Conduct Code*) and on how to conduct a Hearing in a way that protects the safety of all participants, promotes accountability, and assures a fair, unbiased Hearing for the accused Student.

3. Assignment of the Hearing Body

Assignment of the Hearing Body to a particular Hearing is coordinated by the Hearing Administrator. The accused Student may, for good cause, challenge the assignment of any particular Hearing Officer and/or Panel Member. The Director will adjudicate all challenges. Prior to the Hearing, Hearing participants, including the accused Student and any Witnesses, are not permitted to contact the Hearing Body assigned by the Office of Student Conduct to be participating in a Hearing for a matter in which the Hearing participant may participate.

4. Scheduling of Hearing

It is the intention of the Office of Student Conduct that Hearings be set as soon as reasonably possible after the Student elects in writing to go to a Hearing. The Hearing Administrator will schedule a Hearing of the case to be conducted no sooner than 10 Days after the Student elects in writing to go to Hearing.

Hearings are typically held on University business days. Hearings may be held on Saturdays, Sundays, or days on which the campus is closed, with mutual consent from the Director, the Student, and the Hearing Body.

The Hearing Administrator will give Notice of the date and time of the Hearing and other relevant Hearing information to the accused Student at least 10 Days prior to the date of the Hearing.

The Reviewer and the accused Student must provide the Hearing Administrator with relevant material, including the identities of all Witnesses, as well as copies of any documents which the parties intend to produce at the Hearing, at least five Days prior to the Hearing. Witnesses participating in the Hearing must provide the Hearing

Administrator with relevant material at least five Days prior to the Hearing. To the extent feasible, the Hearing Administrator will make any materials available to the other parties in the matter four Days prior to the Hearing. Any witnesses or materials not submitted to the Hearing Administrator at least five Days prior to the Hearing may be introduced in the Hearing at the discretion of the Hearing Officer.

5. Hearing Procedures

The accused Student will have the opportunity to present documents and Witnesses, and to address all information being presented in the Hearing. Specifically, the accused Student will have the opportunity to propose questions to be asked of witnesses who appear at the Hearing, and to propose questions to be asked about documents and written statements presented in the Hearing.

The accused Student may challenge the admission of any documents or written statements on the grounds that those documents or statements are unduly prejudicial. The Hearing Officer will determine the appropriateness of all questions and the order of questioning. Whenever possible, the Hearing Officer will ask questions as they are submitted by the Student and will not rephrase or change them unless the questions posed are inflammatory or intended to harass or intimidate a Witness. The Hearing Officer may, however, exclude questions that are unduly repetitive, clearly not relevant, or unduly time-consuming or inappropriate. The Hearing Officer will determine the admissibility of documents and written statements.

The accused Student is responsible for presenting their information and may choose to be assisted by an Advisor.

A Student may request to be assisted by a University-provided Advisor by submitting a request to the Hearing Administrator; the request must be made no later than five Days prior to the Hearing.

The Student has the opportunity to select to be accompanied by an Advisor for the Hearing or request to be assisted by a University-provided Advisor for the Hearing even if the Student did not previously utilize the options to be accompanied by an Advisor during the initial student conduct Review.

If the accused Student does not speak at any point in the Hearing, no inferences can be drawn as a direct result of that silence.

If an accused Student selectively participates in the process – such as choosing to answer some but not all questions posed, or choosing to provide a statement only after reviewing the other information gathered in the student conduct review, a Hearing Body may consider the selective participation in evaluating the student's credibility. In doing so, the Hearing Body should try to discern reasonable, non-adverse explanations for the selective participation, including from the student's own explanations, and determine whether the information available supports those explanations.

The Hearing Officer is responsible for the secure and orderly operation and administration of the Hearing and has the right to exclude persons from the Hearing if deemed necessary. The Hearing Administrator may assist the Hearing Officer with the orderly operations and administration of the Hearing. All procedural questions are subject to the final decision of the Hearing Officer.

Students who believe they will require a reasonable accommodation in the Hearing must contact the Center for Accessible Education (CAE). CAE will provide the Hearing Administrator with recommended accommodation(s). The Hearing Administrator will either provide the recommended accommodation(s) or work directly with CAE to discuss alternatives to the recommended accommodations.

At the Hearing Administrator's discretion, another staff member may be present in the meeting to provide administrative or procedural support. The Hearing Administrator will remain the primary point of contact for the Student for matters related to the Hearing coordination and operations.

6. Hearings in Absentia

If a Student does not attend the Hearing, the case may proceed to disposition without the Student's participation.

7. Standard of Proof

The Standard of Proof which will be used in Hearings is that the University must prove that it is more likely than not that the Student committed the misconduct of which the

Student is accused of. The Hearing Body will convene in private, but accompanied by the Hearing Administrator, and reach a decision based upon this standard.

Should the Hearing Body be comprised of more than one individual, the Hearing Body shall attempt to reach a unanimous decision; in absence of a unanimous decision, the majority shall make the decision.

8. Record of Hearing

The Hearing Administrator will make a single verbatim recording, such as a tape recording, of the Hearing. Deliberations shall not be recorded. This recording shall be the property of the University and will be maintained by the Hearing Administrator as long as the Office of Student Conduct maintains the student discipline records (see Section V, Privacy and Records Retention).

The documents submitted by the parties and accepted by the Hearing Officer will constitute the official record of the Hearing and will become part of the Student's disciplinary record.

9. Spectators

To protect the privacy of persons participating in the student conduct process, the Hearing will be closed to spectators, including witnesses. Witnesses may only be present in the Hearing when asked by the Hearing Officer to present information related to the matter under review and answering questions from the Hearing Body.

However, the accused Student will be entitled, for support, one Support Person of their choice accompany them to the Hearing, in addition to the Advisor. A Support Person and an Advisor may not be called as a Witness. The Hearing Officer has the right to exclude a Support Person or Advisor from the Hearing if deemed necessary for the secure or orderly conduct of the Hearing.

10. Continuing Resolution Between the Student and the Reviewer

Until the Hearing Administrator submits a report to the Dean of Students, the accused Student may make an admission of responsibility to the Reviewer assigned to the case. This disposition of the matter will bind all parties and terminate all proceedings. The Student will still be afforded the opportunity to appeal any sanctions (those afforded in Section III.J.).

11. Hearing Body's Report and Recommendations from the Office of Student Conduct

At the conclusion of a Hearing, the Hearing Administrator will compose a report with the following:

- a. A summary of the allegations;
- b. A summary of the information presented;
- c. Whether, in the opinion the Hearing Body, the accused Student has violated one or more Sections of Prohibited Behavior the accused Student has been accused of violating, or whether there has been Insufficient Information to sustain such a finding and the basis for that opinion; and
- d. Any sanction recommendations from the Reviewer, if applicable. The Reviewer will not recommend sanctions in cases where the Hearing Body concludes that there is Insufficient Information that a violation occurred.

The Hearing Administrator will provide the report to the accused Student no later than 20 Days following a Hearing, unless an extension has been granted.

12. Decision by the Dean of Students

The decision regarding a case that has been heard by the Hearing Body will be made by the Dean of Students.

- a. Basis for Decision

The Dean of Students shall base their decision upon the report submitted by the Hearing Administrator. Counsel may be solicited from the Reviewer regarding sanctions imposed in similar cases and previous cases of misconduct by the Student on file with the Office of Student Conduct.

- b. Notice of Decision

The Hearing Administrator will provide the Student and the Reviewer with a copy of the Hearing report and the Dean of Students' written decision not later than 20 Days after the conclusion of the Hearing unless an extension is granted. The Dean of Students written decision may uphold, reject, or modify the recommendation from the Hearing Body regarding the decision and the Reviewer with regard to the sanction.

The Dean of Students may also notify other parties of their decision if there is an institutional interest in doing so, and if such parties are authorized to receive such information under the provisions of the *University of California Policies Applying to Campus Activities, Organizations, and Students*.

13. Appeal by the Accused Student

Should the Student disagree with the decision of the Dean of Students and desire to appeal the outcome, the Student must submit an appeal in writing to the VCSA within 10 Days of the written decision of the Dean of Students. The student must submit the written appeal to [Appeals](#).

The appeal must identify the reason(s) why the student is challenging the Dean of Students' decision under one or more of the following:

- a. new information not available at the time of the Hearing, the absence of which can be shown to have materially affected the outcome;
- b. there was procedural error in the process that materially affected the outcome;
- c. the proposed sanction is disproportionate given the findings of fact.

When an appeal is permitted under the procedures outlined above, the implementation of sanctions will be deferred pending the outcome of the appeal. The Reviewer may submit a written response to the VCSA within seven Days of receiving a copy of the appeal.

All appeals must clearly articulate and support the grounds for appeal. Appeal responses must be submitted by e-mail from the accused Student's Official University email account.

K. Decision by the VCSA (Post-Hearing)

Absent good cause for an extension, the VCSA will issue a written decision to the Student within 20 Days of receiving the appeal and all related documents. Once issued, the decision of the VCSA is final.

1. Basis for Decision

The VCSA shall base their decision upon:

- a. The report submitted by the Hearing Administrator, including the findings of the Hearing Body and any recommended sanctions provided by the Reviewer;
- b. Counsel solicited from the Reviewer regarding sanctions imposed in similar cases and previous cases of misconduct by the Student on file with the Office of Student Conduct;
- c. The written decision of the Dean of Students; and
- d. The content of any written appeal submitted by the accused Student.

2. Sanctions or Other Actions

The VCSA may decide to impose one or more of the sanctions listed in Section III.G. The VCSA is not limited to those sanctions recommended by the Reviewer, or those sanctions imposed by the Dean of Students. That decision may result in the imposition of more or less severe disciplinary action than imposed by the Dean of Students.

When an appeal is based on procedural error, new information, or other relevant facts that could not have been known to the accused Student at the time of the Hearing, and which are deemed sufficient to alter a decision is successful, the VCSA may opt to send the case back to a Hearing to be reheard.

3. Notice of Decision

Written notice of the VCSA's decision will be issued to the Student, the Reviewer, and the Dean of Students. The VCSA may also notify other parties of the decision if there is

an institutional interest in doing so, and if such parties are authorized to receive such information under the provisions of the *University of California Policies Applying to Campus Activities, Organizations, and Students*.

IV. Interim Actions and Emergency Suspension

A. Interim Action: Interim Suspension

Before final determination of alleged misconduct, an Interim Suspension may be imposed by the Reviewer. Interim Suspension, as defined in Section 107.00 of the [University of California Policies Applying to Campus Activities, Organizations, and Students](#), may include exclusion from classes and/or from other specified activities or areas of the campus.

A student will be restricted only to the minimum extent necessary when there is reasonable cause to believe that the student's participation in University activities or presence at specified areas of the campus will lead to physical abuse, threats of violence, or conduct that threatens the health or safety of any person on University property or at official University functions, or other disruptive activity incompatible with the orderly operation of the campus.

1. Not more than 24 hours after the imposition of the Interim Suspension, the Chancellor will review the information upon which the Interim Suspension was based. If the Chancellor does not affirm the Interim Suspension within 24 hours of its imposition, the Interim Suspension will be deemed void, and a reasonable effort will be made to inform the Student who was suspended that the Interim Suspension is void. Should the Interim Suspension be voided, that will have no bearing on University disciplinary proceedings arising from the conduct which gave rise to the imposition of the Interim Suspension. Any such disciplinary proceedings will be conducted under the normal procedures provided by the *UCLA Student Conduct Code*. For violations involving sexual harassment and sexual violence, disciplinary proceedings will be conducted pursuant to the *University of California Policy on Sexual Violence and Sexual Harassment*, any related Appendices and any local procedures currently in effect.
2. Upon imposition of the Interim Suspension, the Reviewer will notify the Student under the Interim Suspension of the charges against the Student, the length and conditions of the Interim Suspension, and the opportunity for a Hearing with the Dean of Students to challenge the Interim Suspension.
3. Hearings to review Interim Suspensions will have scheduling priority. The Student may be assisted at the Hearing by a Support Person and/or Advisor. At the Dean of Students' discretion, another staff member may be present at the meeting to provide administrative or procedural support. The Student may present information in support of the contention that the Interim Suspension is unnecessary or that its conditions should be modified. The Dean of Students is authorized to review and assess the facts which gave rise to the Interim Suspension and may lift the Interim Suspension, retain, or modify its conditions. Within five Days of the conclusion of the Hearing, the Dean of Students will determine:

- a. if the Interim Suspension is necessary; and
- b. if its conditions should be modified.

The result of this Hearing will have no bearing on University disciplinary proceedings arising from the conduct which gave rise to the Interim Suspension.

Any such disciplinary proceedings may be conducted under the normal procedures provided in the *UCLA Student Conduct Code*. For violations involving sexual harassment and sexual violence, disciplinary proceedings will be conducted pursuant to the *University of California Policy on Sexual Violence and Sexual Harassment*, any related Appendices and any local procedures currently in effect.

B. Interim Action: Interim Exclusion

Before final determination of alleged misconduct, Interim Exclusion may be imposed by the Reviewer. Interim Exclusion, as defined in Section 107.00 of the *University of California Policies Applying to Campus Activities, Organizations, and Students*, may

include exclusion from classes and/or from other specified activities or areas of the campus. A student will be restricted only to the minimum extent necessary when there is reasonable cause to believe that the student's participation in University activities or presence at specified areas of the campus will lead to physical abuse, threats of violence, or conduct that threatens the health or safety of any person on University property or at official University functions, or other disruptive activity incompatible with the orderly operation of the campus.

1. Not more than 24 hours after the imposition of the Interim Exclusion, the Chancellor will review the information upon which the Interim Exclusion was based. If the Chancellor does not affirm the Interim Exclusion within 24 hours of its imposition, the Interim Exclusion will be deemed void and a reasonable effort will be made to inform the Student who was excluded that the Interim Exclusion is void. Should the Interim Exclusion be voided, that will have no bearing on University disciplinary proceedings arising from the conduct which gave rise to the Interim Exclusion. Any such disciplinary proceedings will be conducted under the normal procedures provided by this policy.

For violations involving sexual harassment and sexual violence, disciplinary proceedings will be conducted pursuant to the *University of California Policy on Sexual Violence and Sexual Harassment*, any related Appendices and any local procedures currently in effect.

2. Upon imposition of the Interim Exclusion, the Reviewer will notify the Student under the Interim Exclusion of the charges against the Student, the length and conditions of the Interim Exclusion, and the opportunity for a Hearing with the Dean of Students to challenge the Interim Exclusion.

3. Hearings to review Interim Exclusions will have scheduling priority. The Student may be assisted at the Hearing by a Support Person and/or Advisor. At the Dean of Students' discretion, another staff member may be present at the meeting to provide administrative or procedural support. The Student may present information in support of the contention that the Interim Exclusion is unnecessary or that its conditions should be modified. The Dean of Students is authorized to review and assess the facts which gave rise to the Interim Exclusion and may lift the Interim Exclusion, retain, or modify its conditions. Within five Days of the conclusion of the Hearing, the Dean of Students will determine:

- a) if the Interim Exclusion is necessary; and
- b) if its conditions should be modified.

The result of this Hearing will have no bearing on University disciplinary proceedings arising from the conduct which gave rise to the Interim Exclusion. Any such disciplinary proceedings will be conducted under the normal procedures provided in this policy. For violations involving sexual harassment and sexual violence, disciplinary proceedings will be conducted pursuant to the *University of California Policy on Sexual Violence and Sexual Harassment*, any related Appendices and any local procedures currently in effect.

C. Emergency Suspension

During a state of emergency, the Chancellor, or a designated representative, may impose Emergency Suspension on a student as described in Section 53.00 of the *University of California Policies Applying to Campus Activities, Organizations, and Students* when there is reasonable cause to believe:

1. The individual has participated in a disturbance of the peace or unlawful assembly, or has acted in violation of the campus emergency orders, has committed an act of physical violence, or has threatened to commit such an act, or has committed a theft or has damaged property; or,
2. The individual's presence on campus will lead to violation of campus emergency orders, violence, intimidation, damage to property, or other disruptive activity incompatible with the orderly operation of the campus.

If Emergency Suspension is imposed by a designated representative of the Chancellor, such representative will immediately inform the Chancellor and will submit a written report on the action to the Chancellor as soon as it is reasonably possible. The report will contain a description of the person suspended, including the person's name and, if available, address and telephone number, and a statement of the facts giving rise to the Emergency Suspension. If the Chancellor does not affirm the action of the designated representative within 24 hours after being informed that the Emergency Suspension has been imposed, the Emergency Suspension will be deemed void, and a reasonable

effort will be made to inform the person who was suspended that the Emergency Suspension is void.

a. Any Student placed on Emergency Suspension will be given Notice of Emergency Suspension, either by delivering it to the individual personally, by mailing it to the individual's last known address of record, or by sending it to their Official University Email Account. The Notice of Emergency Suspension will inform the individual of the procedures by which the validity of the Emergency Suspension can be appealed, including the opportunity to obtain a special Hearing on the Emergency Suspension. If an individual is found to have been unjustifiably placed on Emergency Suspension, the University is committed to a policy whereby reasonable efforts are taken to assist such an individual who has been disadvantaged in employment or academic status.

b. Any Student placed on Emergency Suspension will not, during the period of Emergency Suspension, enter upon specified areas of the campus or engage in specified activities, as set forth in the Notice of Emergency Suspension.

The exclusion or restriction will be limited to the minimum extent necessary to protect the health and safety of persons or property, or to maintain the orderly operation of the campus.

c. The outcome of the appeal will have no bearing on University disciplinary proceedings arising from the conduct which gave rise to the Emergency Suspension.

d. Violation of any condition set forth in the Notice of Emergency Suspension will subject the individual to disciplinary proceedings based upon such violation.

V. Privacy and Records Retention

Student conduct records are confidential. The disclosure of information from such records is subject to [section 130.00 of the University of California Policies Applying to Campus Activities, Organizations and Students](#), [UCLA Policy 220 – Disclosure of Information From Student Records](#) to the California Information Practices Act, and to the Family Educational Rights and Privacy Act.

In cases of alleged physical assault, the alleged victim will receive written notification of the outcome of any disciplinary action or Agreement of Resolution by the University.

In cases where the final disposition is Dismissal or Revocation of Degree, the Office of Student Conduct retains student conduct records for 50 years from the end of the fiscal year in which the Notice of final disposition was issued.

For cases that do not result in dismissal but which are required to be included in the *UCLA Jeanne Clery Crime Statistics Report*, the Office of Student Conduct retains student conduct records for seven years from the end of the academic year in which the Notice of final disposition was issued, provided there are no incomplete sanctions or conditions; no student conduct records will be destroyed while there are outstanding holds, sanctions or conditions, or when the matter is pending or on hold. Student conduct records in all other cases are retained for five years from the end of the academic year in which the Notice of final disposition was issued, provided there are no incomplete sanctions or conditions; no student conduct records will be destroyed while there are outstanding holds, sanctions or conditions, or when a matter is pending or on hold. When there have been repeated violations of the *UCLA Student Conduct Code*, all student conduct records pertaining to an individual student will be retained for five years (seven years for cases which are required to be included in the *UCLA Jeanne Clery Crime Statistics Report*, and fifty years for Dismissal or Revocation of Degree) from the end of the academic year in which the Notice of final disposition was issued in the most recent case.

During the record retention period described above, upon receipt of a request from professional schools, graduate programs, employers, or others, for the disciplinary records of a student, after the student provides an appropriate confidentiality waiver (where applicable), the Office of Student Conduct will report and/or release records only where violations resulted in a sanction of deferred suspension, suspension, deferred dismissal, dismissal, or revocation of a degree.

VI. Amendment and Modification

Amendment of the *UCLA Student Conduct Code* may be made by the Chancellor in consultation with students, faculty, staff, and the Office of Student Conduct. Prior to adoption, such amendments will be submitted to the Office of the President for review for consistency with the policies of the University of California and state and federal law.